



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Kennet Valley Village Hall		
Contact name	Brian Rayment		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered Charity		

2. Your project

Project Title/Name	Replacement of Car Park Security Lighting		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	In 2004, as part of a project to improve the Hall's car park, two security light masts were erected, the units utilized halogen technology. We have repeatedly needed to replace the bulbs which needs the hire of a cherry picker lift truck to obtain access. This is very expensive. Currently both lamps are out of commission. We are now advised that the system used is, both out of date, and inappropriate. The PIR system used for lighting the car park creates major contrasts in heat and cold causing bulbs to prematurely fail. We have now been advised to adopt LED technology.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Marlborough Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 09.10.11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 09.10.11	No <input type="checkbox"/>

Where will your project take place?	Kennet Valley Hall Car Park
When will your project take place?	asap
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>Having been through 7 years of costly frustration where just the replacement of a bulb means the hire of a cherry picker truck to obtain access, we invited another contractor to advise us. He explained that technology in LED lighting had advanced dramatically and a simple solution to our continuing problem was to scrap the halogen system and install LED units. This technology would be much more cost effective in energy consumption and "bulb" failure would be eliminated. Plus the units would be guaranteed for five years. Therefore there would be no further need to hire expensive plant just to change a bulb. Benefits will be major savings in cost but also the ongoing security and safety of the car park. Currently there is no lighting because both bulbs in the current system need replacing. Financing the LED system is now our priority rather than paying out good money after bad. Our only evidence is to refer you to our advisor Lee Withers, director of CSE Ltd lee.withers@cselectrical.biz</p>
How many people will benefit from your project?	All users of the Hall car park,
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areaboards</p> <p>Please provide a reference/page no.</p>	<p>It supports the Hall Committee`s ongoing community support activities within the villages of East Kennet, West Overton, Lockeridge and Fyfield.</p> <p>7.6/19</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

This requirement has only been identified in the last two days. Unfortunately we will have missed your official timing for submitting this application but would appreciate a relaxation of the lead time as a positive decision at the November 1st meeting would enable us to resolve our problem immediately, bearing in mind that we are now into dark evenings. The alternative being to replace bulbs for the existing system which will entail the excessive costs of cherry picker plant hire. The financial picture shown in this application is based on our Report and Accounts relating to Year Ending 31st July 2011 The "Free Reserves" statement conceals various projects already in hand for the current financial year. These amount to circa £3000 which reduces our available funds to a level we prudently avoid. We also have another emergency call on our maintenance budget for a replacement mower which will create a serious depletion of our remaining funds unless we can obtain outside support .

3. Management

**How many people are involved in the management of your group/organisation?
Of these, how many are:**

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="6"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one-off emergency requirement and any future related costs would be covered by our maintenance budget

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Conversely if we don't take our proposed action, hall funds will be severely depleted - either to fulfill our proposal, or a continuation of the heavy maintenance costs relative to the current system

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

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<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31/07/11	Month:	Year:
A - Total income:	£21702	
B - Minus total expenditure:	£20908	
Surplus/deficit for year: (A minus B)	£794	
Free reserves currently held:	£9399	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 x LED Lighting Units @£397.50	£954	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£954	Total Project Income		£

Total project income B	£
Total project expenditure A	£954
Project shortfall A – B	£954
Grant sought from Wiltshire Council Area Board	£954
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB
Please give the title name of the organisations'	Kennet Valley Hall [Current]

bank account e.g. current	
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6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Brian Rayment

Date: 10/10/2011

Position in organisation: Chairman-Hall Management Committee

Please return your completed application to the appropriate Area Board Locality Team (see section 3)